



**THE SHERWIN-WILLIAMS
FOUNDATION**

**GRANTS
FOR
VOLUNTEERS**

THE SHERWIN-WILLIAMS FOUNDATION GRANTS FOR VOLUNTEERS

PREAMBLE

Sherwin-Williams believes in the importance of volunteer activity in the community. The Grants for Volunteers program was established to encourage volunteer involvement by employees.

PLAN

The Sherwin-Williams Foundation will contribute a maximum of \$200 to qualifying organizations upon the request of eligible participants. Grants will be made quarterly.

Participants eligible to request grants under this Program for qualifying organizations are:

- (a) all active, full-time, salaried, U.S. employees of The Sherwin-Williams Company or its domestic subsidiaries (at least 80% owned) with at least one year of service,
- (b) all members of The Sherwin-Williams Company Board of Directors, or
- (c) all pensioners who have retired from The Sherwin-Williams Company as active, full-time, salaried U.S. employees, and

who also

- (i) have donated a minimum of 50 hours of volunteer time to the organization (excluding time during which the participant was on an excused absence from work), and
- (ii) are employees, directors or retirees of Sherwin-Williams during the time the volunteer service is performed.

A participant may apply during each calendar year (based upon qualifying service for the previous calendar year) for up to three organizations receiving the required minimum amount of volunteer service time. Volunteer time related to applications for consecutive years must not overlap.

All organizations which are created or organized in the United States or any possession thereof and recognized by the IRS as tax-exempt entities under Internal Revenue Code section 501(c)(3) to which deductible charitable contributions, as defined in IRC section 170(c)(2), may be made for federal income tax purposes, which are listed in the Cumulative List of Organizations Directory, are tax-exempt affiliates of such organizations listed, or which provide the Company with a current IRS determination letter evidencing the organization's tax-exempt status, are eligible to receive a grant under this Program.

Notwithstanding the above, those institutions which are **not** eligible under this program include the following: educational, fraternal, veterans', religious (when denominational or sectarian in purpose), political or advocacy, business, trade or professional, social or other membership groups, tax-supported institutions (school board, county parks, regional planning, mental health board), organizations which teach athletic skills or sponsor sporting events, band boosters, private interest in hobbies, etc.

Many Sherwin-Williams employees perform vital community service through their lodges, professional groups, or civic clubs such as Lions, Kiwanis, or Civitan. Some of these groups do not themselves qualify for Foundation grants because they do not have tax-exempt status under Section 501(c)(3). However, these groups usually perform fund-raising and other tasks in support of community agencies which do have 501(c)(3) status. In these cases, you are entitled to list your activities in your civic club which are performed for the tax-exempt charitable organizations. The Sherwin-Williams Foundation grant will go directly to the charitable agency.

It is intended that The Sherwin-Williams Foundation Grants for Volunteers shall be a continuing program. However, the Foundation retains the right to suspend, change, revoke, or terminate the program at any time. If a contribution made by the Foundation is at any time determined to have been an ineligible contribution, the Foundation retains the right to have its contribution refunded by the recipient organization. The interpretations applicable and the administration of this Plan shall be determined by The Sherwin-Williams Foundation and its decisions shall be final.

PROCEDURE

To arrange for a Sherwin-Williams Foundation grant, participants must complete Parts 1 and 3, on the opposite page, and send the entire form (including this page) to the organization.

The organization must complete Part 2 and return the entire form to:

The Sherwin-Williams Foundation
Grants for Volunteers
101 Prospect Ave., N.W.
Cleveland, OH 44115-1075

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PART 1 To be completed by volunteer who will send this form to the organization.

VOLUNTEER'S NAME (LAST, FIRST, INITIAL)	SOCIAL SECURITY NUMBER	HIRE/RETIREMENT DATE	<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> DIRECTOR <input type="checkbox"/> RETIREE
DIVISION OR SUBSIDIARY		NAME OF ORGANIZATION	
BUSINESS ADDRESS		NUMBER OF VOLUNTEER SERVICE HOURS	
CITY, STATE & ZIP CODE		TIMEFRAME OF VOLUNTEER ACTIVITY	

I am eligible to request a grant for your organization from The Sherwin-Williams Foundation pursuant to the provisions of the Foundation's Grants for Volunteers program. I authorize the organization named to report this application to the Foundation for purposes of qualifying for a grant and certify that the volunteer service listed above has been performed in the amount and timeframe indicated.

SIGNATURE OF VOLUNTEER	DATE
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PART 2 To be completed by eligible organization. Entire form should be returned to: The Sherwin-Williams Foundation, Grants for Volunteers, 101 Prospect Ave., N.W. Cleveland, OH 44115-1075.

The above-named volunteer has performed _____ volunteer service hours during the period _____ to _____ of calendar year _____ for (Name of Organization) _____

which I certify is an organization classified as an exempt organization and contributions made thereto are deductible for tax purposes as provided by the Internal Revenue Code, and that such contribution is not classed as a prohibited expenditure as defined under the Internal Revenue Code. Enclosed is a copy of the most recent IRS determination letter evidencing the organization's tax-exempt status (if no determination letter is available, please attach an explanation).

NAME OF AUTHORIZED OFFICER (PRINT OR TYPE)
NAME OF ORGANIZATION
STREET ADDRESS
CITY, STATE & ZIP CODE

SIGNATURE OF EXECUTIVE DIRECTOR OR FINANCIAL OFFICER
DATE

PART 3 To be completed by volunteer. This part of the application will be sent to the volunteer after verification by the Foundation that the volunteer service was performed and that the organization qualifies for a grant.

This will confirm that the Foundation has made a grant to the below-named organization in accordance with the provisions of The Sherwin-Williams Foundation Grants for Volunteers program.

NAME OF ORGANIZATION	CITY, STATE & ZIP CODE	AMOUNT OF GRANT \$
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VOLUNTEER'S NAME (PRINT OR TYPE)
HOME ADDRESS, NUMBER & STREET
CITY, STATE & ZIP CODE

SIGNATURE OF DIRECTOR, SHERWIN-WILLIAMS FOUNDATION GRANTS FOR VOLUNTEERS
DATE

ORGANIZATION TO RETURN BOTH COPIES TO THE SHERWIN-WILLIAMS FOUNDATION