

The USG Foundation  
**MATCHING GIFT PROGRAM CARD**  
 GIFT GIVER INFORMATION

**GIFT GIVER**  
 Please complete all of the pertinent information on both sides of this form and then send along with your gift to the institution or organization of your choice.

NAME \_\_\_\_\_

USG EMPLOYMENT DATE \_\_\_\_\_

ACTIVE     RETIRED     DIRECTOR

DEPT. NAME OR SUBSIDIARY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

COMPANY DEPT. CODE \_\_\_\_\_ EMAIL \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

Send to: USG Foundation, Inc., Dept. 158, 550 W. Adams St., Chicago, IL 60661



USG Corporation  
 550 West Adams Street  
 Chicago, Illinois 60661

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# Matching Gift Program

At the heart of every community are the people who live and work there. USG is committed to building strong communities everywhere we do business by helping the people and organizations who call those communities home.

The USG Foundation Matching Gift Program helps us support you and the organizations you care about, by strengthening the impact of your financial donations and volunteer time.

# USG Foundation, Inc.

### MATCHING SERVICE HOURS

If you volunteer 25 hours in any one year to a single organization, the Foundation will donate \$250 to that organization on your behalf. You must track your volunteer hours via Volunteer Connections.

### METHODS OF GIVING

You can make a financial donation in the form of cash, check, negotiable securities that have a market value, or a donation of unpaid, voluntary service hours. The USG Foundation will match the value of these securities based on the last available published closing or bid price issued on or before the date of your gift.

### RESTRICTIONS

The following do not qualify for the Matching Gift Program.

- Pledged gifts or bequests
- Dues, membership or admission fees
- Tuition
- Purchases of promotional items
- Other indirect contributions
- Community service organizations which receive united campaign funding (e.g., from United Way) are not considered for gifts
- Religious organizations

For more information, contact us at:

Matching Gift Program  
USG Foundation, Inc. Dept. #158  
550 West Adams Street  
Chicago, Illinois 60661-3676

### RECEIVING YOUR MATCHING GIFT

1. Complete the attached Matching Gift Form and mail it, with your gift or documentation of your service hours, to the recipient organization.
2. An official of the recipient organization must complete the appropriate section of the form and return it to the USG Foundation.
3. The USG Foundation will issue a check to the organization as soon as the paperwork is received and verified.
4. For confirmation that your gift has been matched, you may contact the USG Foundation by sending an email to [sknor@usg.com](mailto:sknor@usg.com) or [maclark@usg.com](mailto:maclark@usg.com).

Notes: You must submit the attached form, completely filled out, within six months of your donation or service hours. Unless you specify how the matched funds are to be allocated, the Foundation will match your gifts in the order that the documented forms are received by the USG Foundation Office. If you have submitted a matching gift for an ineligible organization or if you have exceeded your allowed limit, you will be notified by the USG Foundation.

### DETACH AND MAIL TO

Matching Gift Program  
USG Foundation, Inc. Dept. #158  
550 West Adams St.  
Chicago, Illinois 60661-3676

### ELIGIBILITY

All active, full-time or retired employees of USG Corporation and its subsidiaries\* who have worked at least one continuous year are eligible for the Matching Gift Program. Current and retired members of the Board of Directors are also eligible.

### QUALIFYING ORGANIZATIONS

To receive a donation from the USG Foundation, the organization must be a not-for-profit group (registered as a 501(c)(3) or 503(b) with the IRS) with a mission to protect and promote culture or provide solutions to social, health or educational problems.

Through the Matching Gift Program, the USG Foundation donates to organizations in the following categories:

- Colleges and universities that grant a four-year or higher degree, are located in the U.S. and are accredited
- Hospitals, hospice, and health and welfare organizations that are accredited by an appropriate regional or professional association and provide a service to the community
- Cultural and community organizations like museums, orchestras, libraries, historical societies, public broadcasting systems, performing arts centers, community centers, food pantries, animal shelters, festivals, zoos and botanical gardens

### GIFT AMOUNTS

The USG Foundation will donate up to a maximum of \$2,500 per year per employee. This donation can be matching funds for your financial donation(s), a donation for your service hours with one organization, or a combination of the two.

### FINANCIAL GIFTS

The USG Foundation will match 50 percent of your financial donations up to \$5,000 annually. You must donate at least \$50 to the organization to qualify for a Foundation match.

- Employees of subsidiaries with their own matching gift program do not qualify.

### The USG Foundation

## MATCHING GIFT PROGRAM CARD

### ORGANIZATION INFORMATION

#### GIFT GIVER

Please complete all of the pertinent information on both sides of this form and then send along with your gift to the institution or organization of your choice.

INSTITUTION OR ORGANIZATION NAME

INSTITUTION OR ORGANIZATION MAILING ADDRESS

STATE ZIP CODE

DATE OF GIFT AMOUNT OF GIFT

FORM OF GIFT:

CASH  SECURITIES  HOURS OF SERVICE

DATE HOURS BEGAN DATE HOURS COMPLETE TOTAL HOURS SERVED

(IF SECURITIES, GIVE EXPLANATION AND BASIS OF VALUATION)

(IF SERVICE, GIVE EXPLANATION OF HOW THE UNPAID VOLUNTEER HOURS WERE SPENT)

#### RECIPIENT

Please sign below and fill in the appropriate information to confirm receipt of the gift listed above. Also, please check the information on this form for accuracy as it pertains to your organization, and make any changes necessary.

SIGNATURE OF AUTHORIZED OFFICIAL DATE

NAME TITLE

Send to: USG Foundation, Inc., Dept. 158, 550 W. Adams St., Chicago, IL 60661